

ALAM's Online Application Guide

Upload payment slip / receipt for approve application.



1. Log-in to online application portal
2. Click **'My Applied courses'** option
3. Search for approved application, click **'Upload Now'** button.

Applications in Progress / Submitted Applications

You can view the progress of your applications, print a copy of your offer and/or scholarship letters, accept or decline your offer, apply for deferment and upload additional supporting documents in this section.

Row text contains 'necm'

Edit	Applied Date Submission Date	Course Applied	Study Intake	Type of Course	Applied Status	Remarks	Download Forms	Letter	Scholarship Letter	Course Date	Fees Course	Upload Document
	07-FEB-2017	NECM Energy Conservation Management	20170301	NON STCW	Application: Approved		Download			06-MAR-2017 To 10-MAR-2017	NECM : RM371	Upload Now

4. Click **'Choose file'** to select payment slip file, and type in remarks in description column.
5. Once complete, click button **'Create'** to submit payment slip.

Attachment Upload / Details

This is the screen to upload your supporting document , if the type of document is not in the select list, please select others , always specify the details of the document in the 'Document Description' field.

* Document Image No file chosen

* Image File Name

* Document Type

* Document Description